

## **Accountax School of Business, Incorporated**

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Phone or Fax (708) 720-4547  
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[www.accountax.us](http://www.accountax.us)

"Certificate of Approval to Operate Issued By  
the Illinois Superintendent Of Education"

- Certified with the Illinois Department of Human Services (DORS).
- Internal Revenue Service Program Sponsor for Continuing Education of Enrolled Agent.
- Department of Central Management Services (CMS) FBE Certification approval
- "Approved to issue certificates evidencing completion of a personal financial management instructional course in compliance with the Bankruptcy Code. Approval does not endorse or assure the quality of a Provider's services."
- Illinois State Board of Education CPDU/CEU Provider.
- State of Tennessee Board of Accountancy
- State of Indiana, Mississippi, Tennessee and Vermont Continuing Legal Education
- Approved through State Approving Agency for veteran/eligible dependent use of GI Bill
- Register On Line @ [accountax.us](http://accountax.us) or call (708) 720-4547 phone or fax; Toll free (866) 720-4547.

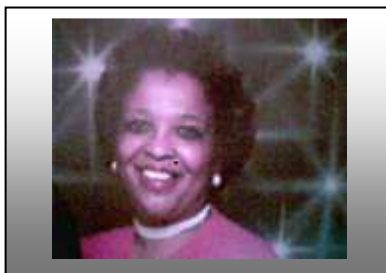
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## **ACCOUNTAX SCHOOL OF BUSINESS, INCORPORATED**

**A PROFILE IN CONTINUING  
PROFESSIONAL EDUCATION AND  
BUSINESS SERVICES  
WWW.ACCOUNTAX.US**

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Marlene Murphy, Program Administrator  
B.S in Business Education,  
M.S. in Accounting



### **ABOUT THE SCHOOL**

**We are small business corporation operating as a tax school providing professional certifications and business programs. We offer continuing professional education, continuing legal education, professional development, business workshops, and seminars.**

**Our instructors are skilled in certain business areas that allow them to provide a degree of instruction, using personalized teaching techniques.**

**Our goal is to use our educational backgrounds and experiences to provide a quality educational service to those who are motivated to learn!**

### **Professional Educational**

- CPE for Enrolled Agents and Tax Practitioners. The Tax Practitioner Institute.
- CPE for Public Accountants
- CPDU/CEU for Illinois Teachers
- CLE for Attorneys
- Debtor Education

### **Business Courses and Workshops**

- The Small Business Center
- Business Law for Tax Practitioners
- Accounting for Tax Practitioners
- Personal Financial and Business Management

### **Enrolled Agent Review Course**

**Prepare Tax Returns for Client, Take the Enrolled Agent Examination, and Represent Tax Clients before the IRS.**

## ABOUT THE COMPANY

Accountax Business Services has been in operation since 1983. We provide a variety of tax and accounting services to assist the financial needs of individuals, small businesses, and corporate entities.

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Marlene Parham-Murphy, BSA , MSA, EA

- IRS and State of Illinois Authorized E- Filer

### TAX SEMINARS

We use the forms approach, as our method of instruction. Learn how to prepare individual and business tax returns.

### THE BUSINESS LAW CLINIC

We use an instructional and discussion oriented approach to cover legal issues involving contractual agreements for sales, debtor/creditor, mortgages, rental, and other legal documents.

## ACCOUNTAX BUSINESS SERVICES GROUP- A Division

*WE ARE YOUR FULL SERVICE ACCOUNTANTS.*

**Providing Tax and Accounting Services to Individuals, Sole Proprietors, Partnerships, and Corporations**

**Your Financial Success Is Our Business.**

TAXATION

ACCOUNTING

AUDITING

BUSINESS PLANNING

PERSONAL FINANCIAL MANAGEMENT

### TAX SERVICES

- Tax Consultation and Tax Preparation- Individual, Partnerships, and Corporate Returns.
- Authorized IRS and State e-filer.
- Tax Resolutions- Offers and Compromise

### ACCOUNTING AND AUDITING

- Accounting- Write Up Work
- Preparation of financial statements.
- Payroll Processing for you and your employees. Includes the preparation of quarterly statements.

### PREPARATION OF LEGAL DOCUMENTS

- Preparation of Wills
- Powers-Of- Attorney- Preparation for legal representation of family members
- Preparation of Court Documents

### BUSINESSES PLANNING

- Business Incorporation
- Business Plans

### PERSONAL FINANCIAL MANAGEMENT

- Debt Restructuring and Credit Repair
- Personal Financial Management Counseling